

Product Return Form

Please complete all the sections below, and send this form, with the item being returned, to:
Mail Order Returns Dept, PO Box 7596, RUSHDEN, NN10 1AT.
Tel: 0871 855 4040, Fax: 0871 855 4041, Email: customer.services@comptonandwoodhouse.co.uk

IMPORTANT:

It is essential that that you obtain a **Certificate Of Posting** - this will be required in the event that your package becomes damaged, or lost, in transit.

The item should be returned unused, in its original packaging.

To prevent damage, please ensure that the parcel is well packed, ideally in its original outer packaging.

We regret that we cannot accept returns of personalised products, or ear-rings for pierced ears.

Thank you

Your details:

Title (Mr. Mrs. etc)	
Name	
Address Line 1	
Address Line 2	
Town/City	
Postcode	
Customer Number	
Telephone Number	
Email Address	

Date	
------	--

About the item you are returning:

Product Code	
Product Description	
Sale Number	

The reason why you are returning it (please tick):

Not Required/Liked	<input type="checkbox"/>	
Not Ordered	<input type="checkbox"/>	
Faulty	<input type="checkbox"/>	Nature of fault
Damaged	<input type="checkbox"/>	Nature of damage
Other	<input type="checkbox"/>	Please Specify

What would you like us to do (Please tick):

Please send me a replacement (If the item is being returned because it is the wrong size, please state size required)	<input type="checkbox"/>
This item is not required, but please continue to send further items in this collection(Only applicable to products in a pre-ordered collection)	<input type="checkbox"/>
Please cancel this order and refund any monies already paid	<input type="checkbox"/>

Please ignore any payment reminder relating to this product, which crosses in the post with your return parcel